**Inaugural Meeting Minutes**

**Ontario Association of Medical Physicists (OAMP)**

 62nd Annual Scientific Meeting, Canadian Organization of Medical Physicists (COMP)

Delta St. John’s Hotel and Convention Centre

St. John’s, NFLD

Date: July 20, 2016 Location: Brownsdale Room Time: 5-6 pm

1. Meeting was called to order at 5:08pm
2. Incorporating Board Activity Report – Stephen Breen, Chair, Interim OAMP Board of Directors
	* Stephen Breen highlighted the activities of the interim OAMP board of directors over the last several months
	* A letter was sent on behalf of the OAMP to the committee charged with reviewing the HARP Act in Ontario for which the OAMP is now listed as a stakeholder going forward
	* Had a meeting and discussion with a member of the Ontario Society of Clinical Chemists to discuss the possibility of joining together (along with clinical microbiologists and clinical geneticists) towards regulated health profession status
	* A teleconference was held with medical physics organizations in other provinces (Quebec, BC, Alberta) on May 17 2016 to discuss common areas of interest and understand where in the process towards regulated profession the various groups stand to date
	* Developed the Bylaws of Incorporation and officially applied for Incorporation as a not-for-profit entity
	* Stephen Breen thanked Danielle Fraser and Joe Hayward as outgoing members of the interim board of directors for their assistance with establishing the OAMP as it currently exists
3. Membership Report – Jeff Richer, Secretary, Interim OAMP Board of Directors
	* Current recruitment efforts through COMP has put the OAMP membership to 85 members. All members may or may not be medical physicists.
	* Jeff Richer emphasized the importance of growing the membership through the community utilizing existing connections to spread the word and encourage other individuals in Ontario who are not COMP members to join
4. Financial Report – Jeff Frimeth, Treasurer, Interim OAMP Board of Directors
	* Jeff Frimeth discussed the financial position of the OAMP and summarized the various expenditures made to date (financial statement attached)



1. Election Report:
	* President – Stephen Breen (acclaimed)
	* Vice-President – Ivan Yeung (acclaimed)
	* Secretary – Jeff Richer (acclaimed)
	* Treasurer – Monique van Prooijen (acclaimed)
	* Board members at large (3)
		+ Anthony Kim
		+ Jeff Frimeth
		+ Jenna King
2. Vote on acceptance of the Bylaws of Incorporation
	* Stephen Breen introduced Jenna King and thanked her for leading the development of the Bylaws of Incorporation
	* Ms. King discussed the work to date on development of the Bylaws of Incorporation
	* Special thanks to Andrew Kerr, Peter McGhee and Andrea McNiven for help and feedback in developing the Bylaws as well as the members of the Interim Board of Directors
	* The Bylaws of Incorporation were circulated to all OAMP members for review and comment by e-mail prior to the AGM
		+ No comments were received
	* A motion to adopt the Bylaws of Incorporation was made by Jenna King (seconded by Monique van Prooijen)
		+ Bylaws of Incorporation are adopted (unanimous)
3. Election of the Board of Directors
	* President – Stephen Breen (acclaimed)
	* Vice-President – Ivan Yeung (acclaimed)
	* Secretary – Jeff Richer (acclaimed)
	* Treasurer – Monique van Prooijen (acclaimed)
	* Board members at large (3)
		+ Anthony Kim - elected
		+ Jeff Frimeth - elected
		+ Jenna King – elected
4. Adjournment (moved by L. John Schreiner, seconded by Raxa Sankreacha) at 5:45pm